

Outpost Registration Process

The following information describes the process for churches to follow when registering their group to attend National Camporama. Additional details about Camporama can be found online at NationalCamporama.com.



1. **Download the Information Worksheet.** Go online to NationalCamporama.com. On the main menu, select “details” and then “downloads” to reach the downloads page.
2. **Distribute & collect the Information Worksheets for your outpost.**
3. **Register your boys & leaders to attend Camporama** using the information you collected via the Information Worksheets.
 - a. Go online to **NationalCamporama.com/register** to register everyone (boys & adults) attending this event from your church.
 - b. Each adult will need to have a unique email address listed.
 - c. Each boy (minor) will need to have a parent’s email address listed.
 - d. Full registration fees must be paid by credit card at the time of registration.
 - e. You will receive a confirmation email for your group with a QR code. Bring a printed copy of this email to Camporama to expedite the check-in process.
 - f. Please note that if anyone from your church registers for Camporama separate from the group, they will receive a separate QR code, which will be needed for check-in as well.
4. **Submit the Assumption of Risk or Parental Consent and Medical Authorization forms through DocuSign.**
 - a. Each adult registered for Camporama will receive a link to an Assumption of Risk form that must be completed, signed, and submitted through the DocuSign process.
 - b. Each parent of a boy registered for Camporama will receive a link to a Parental Consent and Medical Authorization form that must be completed, signed, and submitted through the DocuSign process.
5. **Complete the Background Check through Trusted Employee.**
 - a. Each adult registered for Camporama will receive a link from Trusted Employee system to complete a background check.
 - b. The position to list is National Camporama.
 - c. The adult will have three opportunities to complete the background check. If all three opportunities are missed, the adult will not be able to attend Camporama.

Additional District Registration

All outposts will be camping with their district within an assigned area. Some districts may also coordinate travel to and from the event or provide additional registration items to everyone attending from their district. Some districts may, therefore, require an additional registration process for outposts attending from their district. All outposts must contact their district leadership concerning any additional registration process that may be needed. If you are unsure of your district contact information, please email rangers@ag.org.